

How to submit your ECA Lisbon 2015 abstract

Step-by-step guide

Although the EasyChair system is indeed rather “easy” to use, in this document we provide all the information necessary to complete your submission. Simply follow the steps below.

1. Click on the link: <https://easychair.org/conferences/?conf=ecalisbon2015>
2. If you already have an Easy Chair account – log in with your User name and Password. Then – go to step 8 below.
3. If you don't have an Easy Chair account – click on “sign up for an account”:

Log in to EasyChair for ECA Lisbon 2015

EasyChair uses cookies for user authentication. To use EasyChair, you should allow your browser to save cookies from easychair.org.

Use your EasyChair account to log in.

User name:

Password:

Log in

If you have no EasyChair account, [sign up for an account](#)

Forgot your password? [click here](#)

Problems to log in? [click here](#)



4. Follow the steps in the following pages.
5. Within a few minutes, in the e-mail account you have given, you will receive e-mail from EasyChair: “EasyChair account confirmation”. Click on the link there:

EasyChair account confirmation Inbox x



EasyChair <noreply@easychair.org>
to me ▾

12:34 PM (2 minutes ago) 📧

Dear Professor Argument,

We received a request to create an EasyChair account for you. To create an EasyChair account, please click this link:

<https://easychair.org/account/create.cgi?code=XN2yHjqQrxxor7gE83id>

Best regards,
EasyChair.

Please do not reply to this email. This email address is used only for sending email so you will not receive a response.

6. Fill out the form and click “Create my account”. You should receive the following message. Click on the link:

Account Created

Your EasyChair account has been created.

To log in for ECA Lisbon 2015 [click this link.](#)

7. Log in with the User name and Password you have just created.

Log in to EasyChair for ECA Lisbon 2015

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Use your EasyChair account to log in.

User name:

Password:

Log in

If you have no EasyChair account, [sign up for an account](#)
Forgot your password? [click here](#)
Problems to log in? [click here](#)



8. You will see your home screen for ECA Lisbon 2015 submissions. To submit your paper / panel abstract, click “New Submission” in the top-left corner of the screen:

ECA Lisbon 2015 (author)

New Submission ECA Lisbon 2015 EasyChair

ECA Lisbon 2015 Login for Professor Argument

Professor Argument, welcome to EasyChair! You are logged in as author.

This session will expire after two hours of inaction.

If you log in and cannot find information you are looking for, for example, you are a PC member but EasyChair [questions.](#)

Conference Information

Acronym of the event:	ECA Lisbon 2015
Name of the event:	1st European Conference on Argumentation – Argumentation and Reasoned Action
Web site:	http://ecargument.org/
Addresses for inquiries:	ECALisbon2015@gmail.com
Submission page:	https://easychair.org/conferences/?conf=ecalisbon2015

Important Dates

description	dates
Abstract submission deadline	2014-08-01 – 2014-10-01
Conference	2015-06-09 – 2015-06-12

9. If prompted, read and agree to EasyChair Terms of Service.

10. The “New Submission for ECA Lisbon 2015” screen will appear, with some of your information already there. Check if it’s correct. Note that you can use “(click here to add yourself)” under Author 1/Author 2/etc. Insert or verify information there, paying special attention to your e-mail address. Add additional authors, and choose if you also want them to be “Corresponding authors” who will be receiving e-mails regarding this submission.

New Submission | ECA Lisbon 2015 | EasyChair

New Submission for ECA Lisbon 2015

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by (*).
 More information about submission to ECA Lisbon 2015 can be found on [ECA Lisbon 2015 Web site](#).

Address for Correspondence

The information below will only be used for communication by post, if necessary.

Address, line 1 (*):

Address, line 2:

City (*):

Post code (*):

State (US only) (*):

Country (*):

Authors

For each of the authors please fill out the form below. Some items on the form are explained below.

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for authors who are not corresponding. These authors will also have no access to the submission page.
- **Web site** can be used on the conference Web pages, for example, for making the program. It should be a Web site of the author, not the Web site of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There should be at least one corresponding author.

Author 1 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†] (*):

Last name (*):

Email (*):

Country (*):

Organization (*):

Web site:

Corresponding author:

11. Insert the title and abstract of your paper / panel proposal in the boxes provided.

Title, Abstract and Other Information

The title and the abstract should be given as a plain text, they should not contain HTML elements.

Title (*):

Abstract (*):

Select the category your submission belongs to. If you are not sure check the call for papers.

Category (*): Long paper (extended abstract: 1000-1500 words)
 Regular paper (regular abstract: 300-500 words)
 Thematic panel/symposium (panel description: 300-500 words + abstract for each paper: 300-500 words)

If your submission belongs to any of the following group(s) tick the corresponding box.

Group (*): I would like to submit paper to Van Eemeren Prize for Outstanding Student Paper
 I would be willing to present a regular paper (instead of long paper) if time limits require
 My paper is part of a thematic panel/symposium
 I am willing to prepare a commentary on a long paper

12. Under the abstract, select the **Category** of your submission (long paper / regular paper / thematic panel/symposium).
13. Further, if applicable, select one of the options (**Groups**) below (you can choose none).
14. In the next box, specify at least three keywords.

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords (*):

15. Click "Submit".
16. You will see a confirmation screen (note, you can **change any information till 1 Oct 2014!**)



New Submission
Submission 3
ECA Lisbon 2015
EasyChair

ECA Lisbon 2015 Submission 3

If you want to **change any information** about your paper or withdraw it, use links in the upper right corner.
 For all questions related to processing your submission you should contact the conference organizers. [Click here to see information about this conference.](#)

The submission has been saved!

Paper 3 (abstract only)	
Title:	My Title
Category:	Long paper (extended abstract: 1000-1500 words)
Groups:	I would be willing to present a regular paper (instead of long paper) if time limits require
Author keywords:	ECA Lisbon 2015
Abstract:	My Abstract
Time:	Aug 02, 12:44 GMT
Address:	Avenida de Berna 26 Lisbon 1069-061 Portugal

Authors						
first name	last name	email	country	organization	Web site	corresponding?
Professor	Argument	prof.argument@gmail.com	Portugal	ECA	http://www.ecargument.org	✓

17. **Thank you, you have successfully submitted your abstract!**
 18. You will receive two confirmation e-mails: one from EasyChair, one from ECA Lisbon 2015.
- In case of any questions, please e-mail us at: ECALisbon2015@gmail.com