

ECA2017 – 3<sup>rd</sup> Newsletter – 25.03.2017

Dear ECA2017 participants,

The deadline for registration for the ECA2017 conference in Fribourg is just 20 days away and today we want to give you the latest practical information regarding the event.

## 1. Registration and deadline

Please take note of the following information:

- The final registration deadline is **15 April 2017**.
- **IMPORTANT: after this deadline, online registration and registration amendments will no longer be possible, so please make sure that all your options are sorted by that date.**
- On-site registration at the conference desk will however still be possible starting on 20 June 2017 (with a 50.- CHF additional administrative fee)
  - bookings for social events (excursions, lunches, welcome reception, conference dinner) will be handled at the conference desk on a first-come-first-serve basis, and we unfortunately cannot guarantee their availability for all people registering on-site, as places might be limited. This is why we strongly encourage you to finalise your booking before the deadline.
- Our online registration platform (<https://events.artefact-sa.ch/artefact/8/home>) allows you to register accompanying persons for social events (including lunches). Please make sure you include them before 15 April 2017.
  - you will have the possibility of booking social events for accompanying persons at the same price (no extra charge) on-site, but please bear in mind that availability will be limited.
- All inquiries regarding registration should be directed to our partner ARTEFACT MANAGEMENT, at the following email address: [registration@artefact-sa.ch](mailto:registration@artefact-sa.ch).

## 2. Uploading your short abstracts

We thank those who have already uploaded their short abstracts on Easychair. For those of you who haven't done so yet, please do so before **31 March 2017**, as we are now in the process of setting up the conference programme. Here is a quick how-to guide for this:

1. Log in on [www.easychair.org](http://www.easychair.org) as an author, with the username and password you used to submit your abstract.
2. Once logged in, the page you see should display the number and title of your submission(s). At the end of the line, click on 'information' (which is underlined). This will allow you to see your submission (title, abstract, reviews, etc.).
3. On the top right corner of the page, click on 'Update information'. This will take you to the page where you can edit your submission.
4. By scrolling down on that page, you'll see a new field titled 'Short abstract'. In the space that is available there, please paste your short abstract, which should be 75 words max. Please do not add references.
5. Once you are done, click the red button 'Update information' at the bottom, and you are all set!
6. If applicable, repeat the procedure for all your submissions.

### **3. Long papers**

Authors of long papers are required to send their contribution to their commentator and the ECA contact email ([ecafribourg2017@gmail.com](mailto:ecafribourg2017@gmail.com)) by **15 April 2017**. The programme committee is attributing commentators at the moment and authors of long papers will be informed early April about who their commentator will be.

### **4. Proceedings**

All accepted presentations will be published in the conference proceedings. Authors will be notified of deadlines after the conference and more information will be available on the website in due time, but please expect to be ready to send your paper towards the end of the summer 2017.

All this information, and much more, is available at [www.ecargument.org](http://www.ecargument.org). We are very much looking forward to welcoming you in Fribourg in June!

All best wishes,

Steve Oswald, for the ECA2017 Organising Committee